

Retention and Classification Report

Agency: Daggett County (Utah). Assessor (3259)

95 north 1st west
Manila, UT 84046
(435)784-3222

Records Officer

26435 Tax appraisal cards

AGENCY: Daggett County (Utah). Assessor

SERIES: 26435

3

TITLE: Tax appraisal cards

DATES: 1986-

ARRANGEMENT: Numerical by serial number

DESCRIPTION:

These records contain the complete information on the appraisal and assessment of real property. The folders contain the taxpayer's name, property address, serial number, legal description including acreage, improvements (size, quality of building, list of taxable features of improvement and photographs of improvements), assessed valuations for land and improvements, notes regarding Board of Equalization adjustments, and factoring worksheets.

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 11, Item 1.

AUTHORIZED: 01/31/2007

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Computer data files: Retain in Office permanently.

AGENCY: Daggett County (Utah). Assessor

SERIES: 26435

TITLE: Tax appraisal cards

(continued)

APPRAISAL:

Administrative Fiscal Historical

PRIMARY CLASSIFICATION:

Public

SECONDARY CLASSIFICATION(S):

Private. UCA 63G-2-302(b)